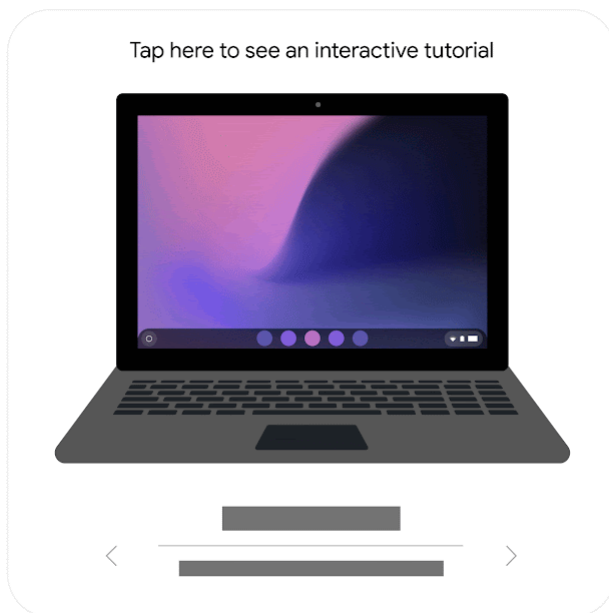








# Chromebook Keyboard Shortcuts

You can use keyboard shortcuts to complete some tasks more quickly.

**Tip:** To find shortcuts on this page, press **Ctrl + f** and enter what you're looking for.



## Popular shortcuts

- **Take a screenshot:** Press **Ctrl + Show Windows** .
- **Take a partial screenshot:** Press **Shift + Ctrl + Show windows** , then click and drag.
- **Take a screenshot on tablets:** Press **Power** button + **Volume down** button.
- **Turn Caps Lock on or off:** Press **Search**  + **Alt**. Or press **Launcher**  + **Alt**.
- **Lock your screen:** Press **Search**  + **L**. Or press **Launcher**  + **L**.
- **Sign out of your Google Account:** Press **Shift + Ctrl + q** (twice).
- **See all keyboard shortcuts:** Press **Ctrl + Alt + /** (forward slash).

Here is a link to more shortcuts.

Information provided by <https://support.google.com/chromebook/answer/183101?hl=enhttps://support>

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